**TOPMB Minutes 081622**

**Attendees:** Mark Donavan, Frank McDonald, Stephen Mace and Jon Collins. Guests Gina Longbottom and Todd Berube.

Meeting called to order at 4:00 PM.

Meeting Minutes**:** Minutes of 7/26/22 approved as presented.

* Bills to pay: None
* Request to share Rec Committee shed space. Frank will follow up.
* Town well and FILC installation of a 300-gallon external holding tank.
  + Todd and Gina shared information regarding slow well performance during the drought.
    - The cost of equipment and installation is estimated at $3,500.
    - FILC uses +/- 140 gallons per day to wash dishes.
    - In past years, the well has been slow to produce, typically for a few days in late August.
    - The employee only bathroom is not being used.
    - An average Georgetown well produces 3 – 5 gallons per hour. The Town well is currently producing .08 gallons per minute.
  + The installed external tanks are relatively simple and low maintenance.
    - Installation will preserve the life of the well pump.
    - Jet pump life expectancy should be 10 – 15 years.
    - A timer will fill the tanks from the well or the tanks can be directly filled.
    - Drain the tanks and hoses for winterization.
    - Presently connected by extension cord and an outdoor outlet needs to be installed close to the system.
    - A protective box should be built to shelter the system.
  + Once paying for the system is resolved, the following should/will occur:
    - A lease amendment identifying the system, who owns it, who is responsible for maintenance and upkeep, and in the event of severe drought, who pays for water to be brought in.
  + Gina and Todd excused themselves at 4:40 PM.
  + The board developed four potential motions for consideration.
    - The motion voted upon and passed 2 – 1 will need approval and support from the Board of Selectmen.
    - The motion splits the cost equally between TOPMB, FILC and the Board of Selectmen’s discretionary fund. The Town will own of the equipment, the lessee maintenance and responsibility for providing additional water the well cannot produce during the lease term.
  + Ordinance review tabled for a future meeting.
  + A motion was made and passed 2 – 1 to keep wharf fees the same for the upcoming year.
  + The next meeting will be a field trip to discuss and plan FY 22 – 23 town-owned property maintenance.
* Meeting adjourned at 5:45 PM.

**Meeting Schedule:** Third Tuesday of every month at 4:00PM

**Next Meeting: Tuesday September 16, 2022 @ 4:00PM at the Town Office.**