**TOPMB Minutes 092022**

**Attendees:** Mark Donavan, Frank McDonald, Stephen Mace and Jon Collins. Guest Elly Urquhart (GHS)

Meeting called to order at 4:00 PM.

Meeting Minutes**:** Minutes of 8/20/22 approved as presented.

* Bills to pay: None
* Special event application from Sea Cliff Kayakers LLC approved.
* The meeting moved to on-site inspection of Town-owned properties:
  + Stone Schoolhouse
    - Disposition of contents determined with GHS. A Saturday work party TBD to move contents.
    - Stephen will cover broken windows and mortar to discourage rodent intrusion.
    - The chimney should be capped.
    - Lawn care will be put out to bid for next year.
  + Richards Library
    - Frank will coordinate tree removal with Hawkes and the Library. Will we need to plant shrubs after removal?
    - Frank will collect asphalt shingles from the Transfer Station for repair in a valley and ridge cap.
    - Mark will repair siding, replace two windows and price wire for the stairs.
    - The stairs should be closed off for the winter.
    - Stephen will mortar in a loose brick.
  + Wharf
    - Additional parking options discussed.
    - Crumbling asphalt on the S side of the building is a safety hazard. A form should be built to pour concrete to support the asphalt.
    - Mark will speak to Jason Berube about storing the jet pump inside the building.
    - Stephen will ask Paul Berube if the pump can be hooked up inside the building.
    - Options, including a plastic shed, discussed to seasonally protect the jet pump.
* Meeting adjourned at 5:45 PM.

**Meeting Schedule:** Third Tuesday of every month at 4:00PM

**Next Meeting: Tuesday October 18, 2022 @ 4:00PM at the Town Office.**