**TOPMB Minutes 041823**

# Attendees: Mark Donovan, Frank McDonald, Stephen Mace and Rich Donaldson.

Meeting called to order at 4:00 PM.

**Meeting Minutes:** Minutes of 3/21/23 approved as presented.

* **Bills to paid**: Hammond Lumber $1,585.22, Mark Donovan $1,000, Jason Berube $499 (Bait Shed) and Kennebec Marine $1,900 (Spring launch).
* **Old business**:
  + Review FILC paving request and 3/21 minutes.
  + Stephen to email Kennebec Marine concerning replacement of damaged decking and when moorings will be inspected.
  + Mark will begin Library repairs soon.
  + We will invite Karen MacGillivary to our May meeting to discuss the staircase leading up from 127.
  + Frank has cleaned up the dock and trap pile. Thanks Frank!
  + Bait Shed ceiling repair is complete. Good work Mark!
  + Stephen will print up skiff labels.
* **New Business**:
  + Rich updated us on the capital planning project that Mary is leading. We will be asked to assist her in documenting town assets.
  + Pine Tree Engineering is no longer providing wharf structural plans such as the one produced for the Town in 2016.
    - Rich will contact the Town insurer to inquire how frequently structural evaluations should be performed.
  + Stephen will contact Todd Berube regarding hook up of the external holding tank at the wharf.
    - An outdoor outlet and shelter for the jet pump need to be installed and purchased.
  + May 16 meeting: Stephen will be out of town and unavailable via Zoom but will prepare the agenda. Mark will run the meeting and Frank will take notes.
* Meeting adjourned at 5:05 PM

**Meeting Schedule:** Third Tuesday of every month at 4:00PM

**Next Meeting: Tuesday May 16, 2023 @ 4:00PM at the Town Office.**