**TOPMB Minutes 062023**

# Attendees: Mark Donovan, Stephen Mace and Todd Barabe.

Meeting called to order at 4:00 PM.

**Meeting Minutes:** Minutes of 5/16/23 approved as presented.

* **Bills to be paid**: Dale Savoie (labor and materials), PermaLine (sign), Mark Donovan (labor) and Stephen Mace (labor)
* **Old business**:
  + Project Updates:
    - Raw boards at the Library will be painted 6/18 (Stephen).
    - Poison ivy at the wharf will be sprayed 6/18 (Mark).
    - External holding tank will be installed at the wharf 6/18 (Todd)
* **New Business**:
  + Elect officers: Stephen will continue as Chair and Secretary.
  + Prioritized Projects:
    - Build a locking box for the jet pump and direct Stewart Electrical where to install an outlet (Todd)
    - Install poop pick up sign at the wharf (Stephen)
    - Accepted bids and allocated $ for maintenance at the Love Nest. Painting ($2500), pressure wash the stairs and deck ($250) and clean the awning ($80). Stephen will notify the contractor.
    - Replace chain from Rec and commercial floats to shore (materials on hand).
    - Repair Lobster building thresholds and run green board on the N and W sides (Mark).
    - Allocated $ to purchase new life rings for the wharf.
  + Potential New Projects:
    - Repair roof shingles on Lobster building.
    - Repair leaking Love Nest vent.
    - Weather seal damaged windows and shutters at Stone Schoolhouse.
    - Research erosion and potential restoration at Todd’s Landing (Mark).
* **Other Business:**
  + Stephen will send Mary a note inquiring about encroachment on Town property by the owner of a house on Five Islands Road.
  + The July 18 meeting will be hybrid as Stephen will be out of town.

**Meeting Schedule:** Third Tuesday of every month at 4:00PM

**Next Meeting: Tuesday July 18, 2023 @ 4:00PM at the Town Office.**