

BOARD OF SELECTMEN, TOWN OF GEORGETOWN

Draft Minutes for Tuesday, October 24, 2023 at 7:00 pm

Messrs. Collins and Donaldson were in attendance, as was Ms. Tudor. The Town Administrator, Finance Director, and Fire Chief were also in attendance. Members of the public included Emily Herman, Dave Polito, Bonnie Trigg, Chris Martin, Alison Freeman, David Teller, Pam Gunnell, Meg McDiarmid, and Lisa Bowen.

The meeting was called to order by Chairman Collins at 7pm.

Public comment: David Polito addressed the Board sharing his concerns of safety for children with the proposed, new, playground across from the Georgetown Community Center. David Teller inquired about the process for selecting members of the Harbor Committee.

Items to be added to agenda (if approved by chair and board): Ms. Tudor requested that the appointment of Michael Farina to the Harbor Committee be added to the agenda. She additionally requested a discussion about the replacement of the Television in the office. Both requests were accepted and added to the agenda.

Scheduled appointments:

- 7:00pm Public Hearing on Town's General Assistance Ordinance Appendices (see new business)
 - The Public Hearing was opened at 7pm by Mr. Collins. Hearing no comment from the Public, the Hearing was closed. It was then moved by Mr. Donaldson, seconded by Ms. Tudor, and voted unanimously (3-0) to adopt the General Assistance Ordinance Appendices.
- 7:15pm Update from Bill Van Tuinen, Assessing Agent (see Assessing items)

Minutes:

- On a motion from Ms. Tudor, seconded by Mr. Collins, it was unanimously (2-0) to approve the Minutes of September 26th Meeting. Mr. Donaldson abstained from the vote.
- On a motion from Ms. Tudor, seconded by Mr. Collins, it was unanimously (2-0) to approve the Minutes of October 17th Special Meeting honoring Jack Schneider as Boston Post Cane Holder. Mr. Donaldson abstained from the vote.
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Review:

- Hauling numbers for 3rd Quarter
- Updated Building Permit Listing
- September 30 Financials

Assessing items:

- Bill Van Tuinen provided an update to the Board at 7:15pm (see scheduled appointments above)
- Town Administrator noted that he was still reviewing pre-commitment work.

Correspondence:

- October Newsletter from GVFD
- Legislative Update from Senator Vitelli
- Maine Department of Marine Resources Update re: LPA Aquaculture Projects
- Public Hearing Notice from Maine Department of Marine Resources re: aquaculture lease site
- e-Blast from Maine Department of Labor

- September Incident Report from Sagadahoc County Sheriff's Office
- Maine Municipal Association – RMS Express, October
- Maine Municipal Association – Assessing for Non-Assessors - Zoom Class 11/16

Other Correspondence: There was none.

Continuing Items: There was nothing to report.

Town Administrator Update

The Town Administrator provided a brief update to the Board. He informed those present that Absentee Voting was underway at the Office through November 2nd. He also noted that dog licensing was underway and encouraged folks to come in early to avoid a state mandated late fee. Mr. Washburn further updated the Board on the Maine Municipal Association's Annual Convention and a meeting he held with the Government Affairs Manager from VRBO. Mr. Washburn briefly touched on Household Hazardous Waste Day and provided an update regarding the successful presentation of the Boston Post Cane to Jack Schneider. Mr. Washburn further shared an update on the visit of Joe Lloyd, Vice President of Sparkhawk Engineering, and his team as they toured the Town Office, School, Fire Station, and Community Center to begin their work on our Climate Resiliency Grant Program Energy Audit.

Finance Director Update

The Finance Director offered a brief update on her experiences at the MMA Convention. She further explained the necessity of the Resolution for the Tax Anticipation Note. Ms. McDonald also updated the Board on a heating / supplemental meeting ahead of General Assistance ramping up this winter. She reminded the Board of the Special Warrant to be signed on Monday, October 30.

Committee Updates:

Minutes:

- The Conservation Commission's Minutes for September 11th Meeting were duly acknowledged.
- The Solid Waste Committee's Minutes for the September 14th Meeting were duly acknowledged.

Membership:

- A slate of nominees was moved by Ms. Tudor, seconded by Mr. Collins, and it was voted unanimously (3-0) to appoint Loren Francis as a Member of the Harbor Committee with a term expiring in 2026.
- A slate of nominees was moved by Ms. Tudor, seconded by Mr. Collins, and it was voted unanimously (3-0) to appoint David "Skip" Foster as a Member of the Harbor Committee with a term expiring in 2026.
- A slate of nominees was by Ms. Tudor, seconded by Mr. Collins, and it was voted unanimously (3-0) to appoint Pam Gunnell as an Alternate to the Board of Appeals with a term expiring in 2028.
- A slate of nominees were moved by Ms. Tudor, seconded by Mr. Collins, and it was voted unanimously (3-0) to appoint Michael Farina as a Member of the Harbor Committee with a term expiring in 2025.

Liaison Updates:

- Mr. Collins:
 - Mr. Collins noted that the Recreation Committee would be providing Pizza for Halloween Trick or Treaters at the GCC.
 - Mr. Collins also noted that the Shellfish Committee would be revisiting their fees.
- Mr. Donaldson:
 - Mr. Donaldson reported that big changes were on the horizon – with ADUs, Tiny Homes, and the like.

- Ms. Tudor:
 - Ms. Tudor noted the Conservation Commission has an upcoming potluck. Ms. Tudor also expressed a desire to revisit the matter of a master “fee schedule.”

Board Member Updates:

- Mr. Collins:
 - Mr. Collins reported to the Board about the meeting with Sheepscot Island Company and the local legislative delegation earlier that day. Mr. Collins noted that conversations would continue.
- Mr. Donaldson:
 - Mr. Donaldson updated the Board about the Maine Municipal Association’s Convention and felt that the guest speaker Ryan Fecteau, former Maine House Speaker and author of the infamous LD 2003, was “oblivious.”
- Ms. Tudor:
 - Ms. Tudor’s Update was provided in the Liaison Update.

Old Business:

- **Resolution for borrowing Tax Anticipation Note from Counsel** - It was moved by Ms. Tudor, seconded by Mr. Donaldson, and voted unanimously (3-0) to approve a resolution for borrowing a Tax Anticipation Note not to exceed \$500,000.
- **Update on status of policy reviews per September Board Workshop** – The Town Administrator informed the Board that this was still a work in progress.

New Business:

- It was moved Ms. Tudor, and seconded by Mr. Collins, and voted unanimously (2-0) to approve the Community Center Request to put playground equipment across the street from GCC on Conservation Commission Land (13U-003) contingent on the approval of the Code Enforcement Officer. Mr. Donaldson, a member of the GCC Board, abstained from the vote.
- Memorandum from Fire Chief seeking approval on process for disposition of old Squad Truck – There was discussion on the particulars of disposing of the old Squad Truck and Engine 2. Engine 2 was ready for disposition, while the old Squad Truck was still in use. It was moved by Mr. Donaldson, seconded by Ms. Tudor, and voted unanimously (3-0) to dispose of both vehicles by sealed bid.
- On a motion from Ms. Tudor, seconded by Mr. Donaldson, it was moved to approve the purchase of a new TV for the conference room with the proviso that the cost does not exceed \$1,000.

Items For Signature:

- Resolution for borrowing Tax Anticipation Note from Counsel
- Appointment Certificate for Loren Francis to Harbor Committee
- Appointment Certificate for David “Skip” Foster to Harbor Committee
- Appointment Certificate for Michael Farina to Harbor Committee
- Appointment Certificate for Pam Gunnell to Board of Appeals
- Updated General Assistance Appendices

Public comment: There was no additional public comment prior to adjournment.

Executive Session: There was no Executive Session.

Adjournment: The meeting adjourned at 8:29pm.