

BOARD OF SELECTMEN, TOWN OF GEORGETOWN

Approved MINUTES for Tuesday, January 9, 2024

Attendance: Messrs. Collins and Donaldson were in attendance, as was Ms. Tudor. The Town Administrator was also in attendance, as was the Finance Director. Members of the public included Aria Eee, Terry Taylor, Julie Pankey, Meg McDiarmid, Mike McDiarmid, Jen Dobransky, and Brian Whalen. The Town Owned Property Management Board, in its entirety, arrived shortly before 7:30pm.

Call to order: The meeting was called to order by Chairman Collins at 7:03pm.

Public comment: There was none.

Items to be added to agenda (if approved by chair and board): There were no additional items added to the agenda.

Scheduled appointments:

- Meeting with Town Owned Property Management Board regarding Fee Schedule (7:30pm) – The Town Owned Property Management Board joined the Select Board to discuss the proposed language changes regarding proposed master fee schedule in ordinances and share their concerns. Chairman Mace inquired why the Board was pursuing this change. Mr. Donaldson shared that the Board had been working towards the language changes for over a year and stressed that the change was to alleviate the administrative burdens that changing fees in ordinances currently entail. Mr. Donaldson further shared that, with these changes, it would be possible to change fees mid-year. Ms. Tudor shared her belief that residents deserved transparency and stressed that an annual vote could give residents clarity in planning ahead. TOPMB Board Member Donovan shared that his Board has previously voted against the language changes and inquired why this discussion was continuing. Mr. Collins noted that the “clock had run out” last year and that it remained a priority in this Town Meeting cycle. Mr. Mace ultimately shared that his Board would revisit their ordinance changes and appreciated the Select Board’s willingness to meet.

Minutes:

- On a motion from Ms. Tudor, seconded by Mr. Collins, it was voted unanimously (3-0) to table the Minutes of December 12th Meeting.

Review:

- Hauling Numbers for November 2023
- Town Owned Property Management Board – Suggested Ordinance Changes

Assessing items:

- The Town Administrator noted that the Municipal Valuation Return has been submitted to Maine Revenue Services.
- On a motion from Ms. Tudor, seconded by Mr. Donaldson, it was voted unanimously (3-0) to approve the abatement request for Susan Saveikonis (03R-036-E). The reason for the abatement was that her Property Tax Stabilization had not been properly applied during commitment.
- On a motion from Ms. Tudor, seconded by Mr. Donaldson, it was voted unanimously (3-0) to approve the abatement request for Audrey Moore (11R-005-E). It was noted that this property had been previously abated due to building value.

Correspondence:

- Maine Department of Labor – e-Blast
- Maine Department of Marine Resources – Shellfish Warden Training
- Sagadahoc County Sheriff's Department – December Incident Report
- Midcoast Council of Governments Newsblast: Funding Opportunities
- Island Institute – Funding Request Letter
- Sweetser – Funding Request Letter
- Bath Area YMCA – Funding Request Letter
- Police One Academy – Certificate of Training for Animal Control Officer (ACO New Law Update)
- Maine Town and City Magazine – December Edition

Other Correspondence: None**Continuing Items:**

Receipts for pumping: none

Maine Waste Discharge License *renewal* / transfer applications: none

Maine Waste Discharge License *approvals*: none

PBR / NRPA : none

Town Administrator Update

- The Town Administrator updated the Board that the FEMA Award for the Robinhood Road Culvert project was finalized. It was noted that the Town had successfully appealed a lower initial award. The Board was further informed of a kickoff Zoom call that would be held between FEMA, MEMA, and the Town on January 25th.
- The Town Administrator briefly touched on the Town response to December windstorm. He highlighted the Fire Department opening a warming center and touched on the need for future conversations regarding water access.
- The Town Administrator asked the Board, as Liaisons, to remind their respective committees of the need to touch base with Town Office to schedule meeting dates if they fall outside of a committee's regularly scheduled time.
- The Board was provided with a draft of their memorandum to Committees regarding the Town Meeting and Budget Timelines.
- The Board was informed that the County Commissioners will be holding their Budget Advisory Committee District Caucuses on Tuesday, February 6th.
- The Board was informed of upcoming NIMS (National Incident Management System) classes on Tuesday January 23 and January 31.

Following the Town Administrators Update and shortly before 7:30pm, the internet at Town Office went down. The Meeting stood in recess until connectivity was restored.

Finance Director Update – The Finance Director noted that the Board had received the December Financials. She further noted that she would be speaking to sole item of Old Business, compensation for the EMA Director and Addressing Officer. Her recommendation would be to pay an hourly rate of \$25.00 per hour for both positions.

Committee Updates:

Minutes:

- Solid Waste Committee – November 9th
- Conservation Commission Meeting – November 13th

Membership:

Liaison Updates:

- Mr. Collins: It was noted that the Holiday on the Wharf was a success and that the Shellfish Committee had met.
- Mr. Donaldson: none
- Ms. Tudor: It was noted that the Conservation Commission had voted to submit a draft Ordinance for future Select Board consideration.

Board Member Updates

- Mr. Collins: none
- Mr. Donaldson: It was reported that the County Commissioners would soon be meeting to discuss the long awaited Emergency Communications Tower in Georgetown.
- Ms. Tudor: It was noted that Ms. Tudor was currently working on a survey for Fire Department members to complete as a part of the Chief's Annual Evaluation.

Old Business:

- **Discussion regarding compensation for Addressing Officer / Emergency Management Director** – The Finance Director shared a recommendation of setting a \$25.00 per hour wage for hours worked by the Emergency Management Director and Addressing Officer, retroactive to July 1. On a motion from Mr. Donaldson, seconded by Ms. Tudor, it was voted unanimously (3-0) to accept the Finance Director's recommendation for the Emergency Management Director. On a motion from Mr. Donaldson, seconded by Mr. Collins, it was voted unanimously (3-0) to accept the Finance Director's recommendation for the Addressing Officer.

New Business:

- **Selection of a bid for Engine Two** – On a motion from Mr. Collins, seconded by Mr. Donaldson, it was voted unanimously to accept Asian Auto Sales bid of \$4,567.89.
- **Approval of Recycling Contract with Lincoln County** – On a motion from Mr. Donaldson, seconded by Mr. Collins, it was voted unanimously (3-0) to table the approval of the Recycling Contract with Lincoln County, pending additional information.
- **Approval of expending a sum, not to exceed \$90,000, from the Wharf Reserve Fund for decking replacement** – On a motion from Ms. Tudor, seconded by Mr. Donaldson, it was voted unanimously to (3-0) approve the Town Owned Property Management Board's request to expend a sum not exceeding \$90,000 from the Wharf Reserve Fund for the purposes of decking replacement.

Items For Signature: Assessors Certification of Assessment

Public comment: There was none.

Executive Session: There was none.

Adjournment: The Board stood adjourned at 8:30pm.