

# BOARD OF SELECTMEN, TOWN OF GEORGETOWN

Approved Minutes for Tuesday, November 28, 2023 at 7:00 pm

**Attendance:** Messrs. Collins and Donaldson were in attendance, as was Ms. Tudor. The Town Administrator and Finance Director attended in person. The Code Enforcement Officer attended virtually. Members of the public attending included Alison Freeman, Aria Eee, Jenn Dobransky, Judith Teller, David Teller, Kathy Gravino, Meg McDiarmid, Bob Trabona, Sharon Trabona, and Terry Taylor.

**Call to Order:** Chairman Collins called the Meeting to order at 7pm.

**Items to be added to agenda (if approved by chair and board):** There were none.

## **Scheduled appointments:**

- 7:15pm Code Enforcement Officer Update (see below).

## **Minutes:**

- On a motion from Mr. Collins, seconded by Mr. Donaldson, it was voted unanimously (3-0) to approve the Minutes of November 14<sup>th</sup> Meeting.
- On a motion from Mr. Donaldson, seconded by Mr. Collins, it was voted unanimously (3-0) to approve the Minutes of November 20<sup>th</sup> Meeting.

## **Review:**

- The Board was provided with Hauling Numbers for October for their review.
- The Board was provided with an Updated Building Permit Listing for their review.

**Assessing items:** There were none.

## **Correspondence:**

- Letter from Solid Waste Committee re: Incident Response by Board of Selectmen
  - The Board discussed the letter and the Select Board response to the incident.
- Letter from Pamela Gunnell re: Tax Valuations
  - The Town Administrator noted that he and the Finance Director were working to schedule a meeting with Ms. Gunnell.

**Other Correspondence:** There was no additional correspondence.

**Continuing Items:** There were none.

**Town Administrator Update** – The Town Administrator provided a brief update to the Board. He corrected the list of upcoming meetings to clarify an Age Friendly Georgetown description. He additionally flagged a Domestic Trade Grant Program from the Department of Economic and Community Development (DECD) grant for the Board's attention and to share with relevant businesses in Town. Mr. Washburn additionally shared that FEMA was in the final steps on granting an award for the Robinhood Road culvert.

**Finance Director Update** – The Finance Director shared that the bulk of her report would be addressed while setting a Mil Rate. Ms. McDonald did raise her desire to have a discussion regarding the compensation for the EMA Director and Addressing Officer. Mr. Donaldson expressed a desire to be able to provide compensation

that was fair, taking in mind the other hats that the individual wears for the Town of Georgetown – namely being the Code Enforcement Officer. Ms. Tudor shared her understanding that our current compensation for those two positions, a stipend for each, left possible reimbursements on the table. The Town Administrator confirmed this, while also sharing that it depended on the Grant.

**Code Enforcement Officer Update** – The Code Enforcement Officer provided the Board with a brief update on the status of the ongoing cases on Blueberry Hill and Bay Point Road. Mr. Wilcoxson then updated the Board on a letter he had received from Mike and Sandy Donovan – a letter in response to the Code Enforcement Officer’s advice that they would be unable to take land from a non-conforming lot, in the Shoreland Zone, and give it to another non-conforming lot.

**Committee Updates:**

Minutes:

- Conservation Commission, October Meeting

Membership: There was none.

Liaison Updates:

- Mr. Collins: There was none.
- Mr. Donaldson: There was none.
- Ms. Tudor: There was none.

**Board Member Updates:**

- Mr. Collins:
  - Mr. Collins shared with the Board the work being undertaken to obtain informational road signs (i.e. Road Closed, Road Flooded, etc.).
- Mr. Donaldson:
  - Mr. Donaldson shared information regarding a Planning Board and Board of Appeals Training.
  - Mr. Donaldson also shared that he had discussed Executive Session procedures with Maine Municipal Association and that he would share the information with the Town Administrator.
  - Mr. Donaldson also urged the Board to think ahead in the long term for the Town while using the Comprehensive Plan as a guide.
- Ms. Tudor: There was none.

**Old Business:**

- **Decision to set a mil rate and commit taxes.**
  - On a motion from Mr. Donaldson, seconded by Ms. Tudor, it was then voted unanimously (3-0) to accept the Finance Director’s recommendation of a rate of 9.75 mils.
  - On a motion from Ms. Tudor, seconded by Mr. Collins, it was then voted unanimously (3-0) to commit taxes effective December 4, 2023.

Following the completion of Old Business, there were no further items before the Board. There was no public comment. **The Board stood adjourned at 7:51pm.**