**TOPMB Minutes 022024 and 030124 Special Meeting**

# 2/20/24 Attendees: Mark Donovan, Stephen Mace, Todd Barabe, Julie Pankey and Bronwen Tudor

Meeting called to order at 4:00 PM

* Minutes of 01/16/24 approved as presented.
* Bills paid: None
* Old Business: Budget review and anticipated FY ’23 – ’24 expenses.
  + Bid for 3/4" stone in dumpster area (Todd).
  + Quote for dumpster to haul off discarded lobster traps (Todd).
  + Storm related expenses and clean up.
* New Business:
  + - Storm damage to Town-owned wharf property.
      * Mark met with an engineering firm to assess damage and repair. Repairs to the E bulkhead and S deck area are repair and maintenance and do not require a PBR.
      * Shoreline restoration from the deck to the dumpsters is also repair and maintenance and will require a PBR.
      * Shoreline restoration from the dumpsters and W will require a full permit that could take 12 – 16 months to gain approval.
    - Draft Ordinance: TOPMB will remove all fees and expenses from the ordinance and create a schedule either to be attached or for consolidation. Format will depend upon Board of Selectmen decisions. Stephen will re-draft for the 3/1 special meeting.
    - ARPA funds: TOPMB has sent the Board of Selectmen a request for funds to be used for replacement of the commercial floats and storm related property damage.
    - Draft FY ’24 – ’25 budget. Quotes are still coming in and review will take place at the 3/1 special meeting. Additionally, we will maintain a top line estimate of storm related damage as we know the costs.
* Meeting adjourned at 5:10 PM

**3/01/24 Attendees:** Mark Donovan, Stephen Mace, Todd Barabe and Rich Donaldson

* Draft Ordinance: Reviewed changes initiated at the 2/20 meeting and voted unanimously to send to the Board of Selectmen knowing that decisions had not been made whether or not to create a consolidated fee schedule.
* Draft Budget: Reviewed and made changes to the FY ’24 – 25 draft. Voted unanimously for Stephen to present to our FAC liaison.
* Obtain new quotes for commercial floats and phase II decking (Stephen).
* Adjourned to meet with Linkel Construction to assess wharf property restoration.

**Meeting Schedule:** Third Tuesday of every month at 4:00 PM

**Next Meeting: Tuesday March 19, 2024 @ 4:00P at the Town Office.**