

Town of Georgetown

Application for a Building/Demolition Permit

Date of application: _____

Owner(s): _____ Daytime phone: _____

Location: _____ E-mail Address: _____

Map number: _____ Lot number: _____ Lot size (acres or sq ft): _____

Shoreland zone? Yes ☐ No ☐ If yes, which zoning district?: RP ☐ LR ☐ GD ☐ CFMA ☐ SP ☐

Floodplain? Yes ☐ No ☐ Within 75' of high water?: Yes ☐ No ☐

Applicant(s): _____ Daytime phone: _____

Address: _____ E-mail Address: _____

Permit for:	New	Improved	Permit for:	New	Improved
Principal structure			Accessory structure		
Secondary Dwelling Unit (SDU)			Pier, wharf, breakwater		
Accessory Dwelling Unit (ADU)			Demolition		
Commercial Structure			Other (list below in description)		

Brief description of Project: _____

Documents required:

- One copy of registered deed dated _____
- One copy of an erosion control plan dated _____
- Contractor Erosion Control Certificate number (if required) _____
- Notification of abutters (if required) dated _____
- One copy of approved sewage disposal permit (if required) dated _____
- Copy of plans and elevations of proposed structures dated _____
- 2 copies (1 copy if electronic submission) of plot plan of lot dated _____ showing:
- ☐ property line dimensions, area of the lot and direction of magnetic north or true north
 - ☐ provide labels and locations of all existing structures
 - ☐ provide labels, dimensions and locations of proposed structures
 - ☐ distance from all proposed structures to centerline of road and all property lines
 - ☐ minimum distance of all structures from the shore line at mean high tide, if applicable
 - ☐ provide labels and locations of septic tank, drainage field, and well

Applicant's Statement: I certify that the information submitted is correct to the best of my knowledge and belief. I certify that I am familiar with the applicable ordinances for the Town of Georgetown and laws of the State of Maine and will abide by the provisions of these ordinances and laws, subject to any specific conditions cited in the permit issued hereunder. I further certify that I will require my contractor, if I need one, to provide for private disposal of any construction waste resulting from this project.

Applicant's signature(s): _____ / _____

Applicant's Name(s) (printed): _____ / _____

Building/Demolition Permit Approval

Permit number: _____

Date application complete: _____ Effective date: _____

Fee paid: _____ Expiration date: _____

Conditions: ☐ Conformance with the application ☐ The following additional conditions: _____

Approved: _____ Title: _____

You **must** post the Building/Demolition or Conditional Use Permit issued herewith in a conspicuous place on your building site before you begin any work. Please **call the Code Enforcement Officer (CEO) as soon as you have marked out the location of your construction project on the site.** The CEO will verify that this location complies with the permit. Remember, you must obtain an Internal Plumbing Permit from the CEO before installing any internal plumbing.

If the Applicant is a different entity than the Owner, a Representative Appointment form will be required.

I. SHORELAND ZONING ORDINANCE CONDITIONS

The following is an extract from the Shoreland Zoning Ordinance for the Town of Georgetown, Section 16, Subsection D, latest approved version:

After receipt of a completed application, the Planning Board shall approve an application or approve it with conditions if applicant agrees, and the Board makes a positive finding, based on the information presented that the proposed use (check all boxes to confirm agreement):

- ☐ Will maintain safe and healthful conditions;
- ☐ Will not result in water pollution, erosion, or sedimentation to surface waters;
- ☐ Will adequately provide for the disposal of all wastewater;
- ☐ Will not have an adverse impact on spawning grounds, fish, aquatic life, or bird or other wildlife habitat;
- ☐ Will conserve shore cover and visual, as well as actual, points of access to inland and coastal waters;
- ☐ Will protect archaeological and historic resources as designated in the comprehensive plan;
- ☐ Will not adversely affect existing commercial fishing or maritime activities in a Commercial Fisheries/Maritime Activities District;
- ☐ Will not adversely affect known rare or endangered species on the site;
- ☐ Will avoid problems associated with floodplain development and use; and
- ☐ Is in conformance with the provisions of Section 15, Land Use Standards.

If the structure is in the Shoreland Zone and is less than the minimum required setback from the normal high-water line of the shore/wetland, has the structure been expanded after March 9, 1974? Yes ☐ No ☐. If yes, what is the total area of all expansions in square feet of that portion of the expansion that is less than the minimum required setback? Total expansion(s) closer than minimum setback: _____ square feet.

Applicant's Signature: _____

II. MAINE'S NATURAL RESOURCE PROTECTION ACT

The State's Natural Resource Protection Act (NRPA) establishes a set of *Protected Natural Resources* which includes coastal sand dune systems, coastal wetlands, significant wildlife habitat, fragile mountain areas, freshwater wetlands, great ponds and rivers, and streams or brooks. A permit is required when an "activity" will be located in, on or over any protected natural resource, or will be located adjacent to a coastal wetland, great pond, river, stream or brook or significant wildlife habitat contained within a freshwater wetland, or certain freshwater wetlands. These permits are issued by the State Department of Environmental Protection. Applicants for Building Permits must obtain all required NRPA permits from the State prior to submitting the Building Permit Application.

III. EROSION AND SEDIMENTATION CONTROL

All activities which involve filling, grading excavation or other similar activities which result in unstabilized soil conditions require a soil erosion and sedimentation control plan. The applicant's signature on this form signifies his/her understanding of these requirements as described in Georgetown's Building/Demolition Permit Ordinance Section 9.L and, if applicable, Georgetown Shoreland Zoning Ordinance Section 15.R.

Applicant's Signature: _____